



Application for Amendment to Zoning By-Law

Under Section 34 of the Planning Act

DATE RECEIVED _____

Property Roll Number _____

Fees Received: _____

Completeness of the Application

The information in this form **must** be provided by the applicant with the appropriate fee. If the information and fee are not provided, the application will be returned or refused for further consideration until the information and fee have been provided.

The application form also sets out other information that will assist the Township and others in their planning evaluation of the application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

SUMMARY OF FEES

Minor Zoning By-law Amendment:	
Fee:	\$250.00
Deposit:	\$1,250.00
Combined Minor OPA & ZBLA:	
Fee:	\$750
Deposit:	\$2750
Major Zoning By-law Amendment:	
Fee:	\$1000
Deposit:	as estimated by staff
Combined Major OPA & ZBLA:	
Fee	\$2500
Deposit:	as estimated by staff
Holding, Bonusing or Temporary Use BL:	
Fee:	\$270
Deposit:	\$750

Submission of the Application

- One application form
- Application Fee**
- 1 copy of the completed application form and 1 copy of the sketch are required by the Township.
- Measurements are to be in metric units.
- Affidavit signed in front of a commissioner
- Agent Authorization
- Pre-consultation with NVCA
- Pre-consultation with NEC
- Pre-consultation with Road authority

Please Print and Complete or (X) Appropriate Boxes

1. Applicant and Ownership Information		
1.1	Name of Applicant	Home Telephone No.
		Business Telephone No.
	Address	
		Postal Code
	Email	
1.2	Name of Owner(s) If different from the applicant an owner's authorization is required in Section 7.1, if the applicant is not the owner.	
	Address	Home Telephone No.
		Business Telephone No.
1.3	Name of the person who is to be contacted about the application, if different than the applicant (this may be a person or firm acting on behalf of the applicant).	
	Name of Contact Person	Home Telephone No.
		Business Telephone No.

3.8	Provide an explanation of how the application conforms to the Official Plan

4	Consistency with Policy Documents
----------	--

4.1	Does this application
	Alter the boundary of a settlement area? <input type="checkbox"/> yes <input type="checkbox"/> no
	Create a new settlement area? <input type="checkbox"/> yes <input type="checkbox"/> no
	Remove lands from an employment area? <input type="checkbox"/> yes <input type="checkbox"/> no
	If yes, provide details of any Official Plan or Official Plan Amendment

4.2	Are the subject lands in an area where conditional zoning may apply? <input type="checkbox"/> yes <input type="checkbox"/> no
	If yes, provide details of how this application conforms to Official Plan conditional zoning policies.

4.3	Is the proposed application consistent with the Provincial Policy Statement and any other Policy Statements issued under subsection 3(1) of the Planning Act: <input type="checkbox"/> yes <input type="checkbox"/> no		
	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">Name of individual having knowledge of the policy statements. A report may be required to accompany this application and support the above statement of consistency.</td> <td style="width: 50%; border-bottom: 1px solid black;">Signature</td> </tr> </table>	Name of individual having knowledge of the policy statements. A report may be required to accompany this application and support the above statement of consistency.	Signature
Name of individual having knowledge of the policy statements. A report may be required to accompany this application and support the above statement of consistency.	Signature		

4.4	Are the subject lands within the Greenbelt Plan area <input type="checkbox"/> yes <input type="checkbox"/> no	4.5	Are the subject lands within the Greater Golden Horseshoe Growth Plan area <input type="checkbox"/> yes <input type="checkbox"/> no
-----	---	-----	---

4.6	Does the proposed application conform to or does not conflict with the Provincial Plans, including the Greenbelt Plan and Growth Plan: <input type="checkbox"/> yes <input type="checkbox"/> no		
	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">Name of individual having knowledge of the plans A report may be required to accompany this application and support the above statement of consistency.</td> <td style="width: 50%; border-bottom: 1px solid black;">Signature</td> </tr> </table>	Name of individual having knowledge of the plans A report may be required to accompany this application and support the above statement of consistency.	Signature
Name of individual having knowledge of the plans A report may be required to accompany this application and support the above statement of consistency.	Signature		

5. Land Use

5.1 Date property acquired Unknown

5.2 Existing Use

5.3 Proposed Use

5.4 Existing and Proposed buildings and structures (complete chart for each existing and proposed building or structure)

Type of building or structure		Setbacks (m)				Height (m)	Dimensions (m x m)	Area (m2)	Date of Construction or proposed construction	Time use has continued (for existing buildings and structures)
		Front	Rear	Side	Side					
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									

5.5 Environmental

Water <input type="checkbox"/> Private Well <input type="checkbox"/> Communal Well <input type="checkbox"/> Municipal Well	Sewage Disposal <input type="checkbox"/> Private Septic <input type="checkbox"/> Communal System <input type="checkbox"/> Other: _____	Storm Drainage <input type="checkbox"/> Sewer <input type="checkbox"/> Ditches <input type="checkbox"/> Swales <input type="checkbox"/> Others: _____	Tile Drainage <input type="checkbox"/> no <input type="checkbox"/> yes, please mark on site plan location of tile runs	Bio solids <input type="checkbox"/> no <input type="checkbox"/> yes, please mark on site plan location and timing of applications
--	--	--	---	--

Does the proposed development produce greater than 4500 litres of effluent per day? yes no
 If yes, attach a servicing options report and hydro geological report.

5.6 Agriculture

Are lands part of a Nutrient Management Plan?
 no yes, please provide plan number _____ and date approved by OMAFRA _____

Are there any livestock facilities within 500 metres of the subject lands? no yes If yes, complete the following for each farm operation:
 If yes, provide a Farm Data Sheet completed by each livestock facility owner for each of the livestock facilities.

5.7 Statement of Requirements: Please complete the following chart Zone Requirements: (Office Use)

Lot Area (hectares)		
Frontage (m)		
Front Yard (distance between front lot line and building or structure) (m)		
Rear Yard (m)		

Interior Side Yard (m)		
Exterior Side Yard (m)		
Height (m)		
Lot Coverage (building footprint as % lot area)		
Dwelling Size (m2)		
Landscaping (% of lot area)		

6. Other Information

9.1 Any other information that may be useful to the Council or other agencies in reviewing this application, ie. health department, conservation authorities, etc.

Please provide any correspondence relating to the application from the following agencies:

- Niagara Escarpment Commission
- Nottawasaga Valley Conservation Authority
- County of Dufferin Building Department (including septic information)
- Road Entrance information (County of Dufferin and/or Township of Mulmur Public Works and/or Ministry of Transportation)

7. Sketch

6.1 The application shall be accompanied by a sketch showing the following: **(Please Use Metric Units)**

- the boundaries and dimensions of the subject land.
- the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and side yard lot lines.
- the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- the current use on land that is adjacent to the subject land.
- the location width and name of any road within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way.
- the location and nature of any easement affecting the subject land.

8 Affidavit, Sworn Declaration, Authorizations & Fees

Please complete the authorization, declarations and acknowledgement form.

AUTHORIZATION, DECLARATIONS AND ACKNOWLEDGEMENTS

IN THE MATTER OF A PLANNING APPLICATION FOR:

- Official Plan Amendment
- Zoning By-law Amendment
- Consent to Sever

- Plan of Subdivision/Condominium
- Other _____

OWNERS AUTHORIZATION

I, _____, am the owner of the lands subject to this application hereby agree to the following:

1. Township staff or their representatives are authorized to enter my property for the purposes of evaluating this application.
2. I acknowledge and agree to pay all costs associated with the processing and evaluation of this application, including any peer reviews and consulting fees. These costs may be deducted from the deposit or invoiced directly, at the discretion of the Township. Should this application be appealed to the OMB, I am aware that I will be responsible and agree to pay all fees related to the OMB process.
3. For the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application, and further I authorize my agent for this application to provide any of my personal information that will be included in this application or collected during the processing of this application.
4. I authorized _____ to make this application on my behalf.

Date

Signature of Owner

SWORN DECLARATION OF APPLICANT

I, _____ of the _____
in the _____ make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the _____

in the _____

this _____ day of _____ 20__

Applicant

Commissioner of Oaths

Applicant