



Application for Minor Variance

Under Section 53 of the Planning Act

Property Roll Number _____

Application received _____

Fees Received: _____

SUMMARY OF FEES

Application Fee: \$800 (non-refundable)

Completeness of the Application

The information in this form **must** be provided by the applicant with the appropriate fee. If the information and fee are not provided, the application will be returned or refused for further consideration until the information and fee have been provided.

The application form also sets out other information that will assist the Township and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- Application Fee in the amount of \$800.00**
- 1 copy of the completed application form and 1 copy of the sketch are required by the Township.
- Measurements are to be in metric units.
- Affidavit signed in front of a commissioner
- Agent Authorization
- Pre-consultation with NVCA
- Pre-consultation with NEC
- Pre-consultation with Road authority

Please Print and Complete or (X) Appropriate Boxes

| 1. Applicant and Ownership Information | | | |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------|
| 1.1 | Name of Applicant | Home Telephone No. | Business Telephone No. |
| | Address | | Postal Code |
| | Email | | |
| 1.2 | Name of Owner(s) If different from the applicant an owner's authorization is required in Section 7.1, if the applicant is not the owner. | | |
| | Address | Home Telephone No. | Business Telephone No. |
| 1.3 | Any Mortgages, Charges, or other encumbrances in respect of the subject land: | | |
| | Name | Address | |
| | Name | Address | |

2. Location of the Subject Land (Note: "Subject" land means the land to be severed and the land to be retained)

| | | | |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------|
| 2.1 County: Dufferin | Municipality Township of Mulmur | | |
| Concession Number | Lot Number(s) | Reference Plan No. | Part Number (s) |
| Registered Plan No. | Lot(s) /Block(s) | Name of Street/Road | Street/Emergency No. |
| Width of street/road ____m | <input type="checkbox"/> Municipal year round maintained road <input type="checkbox"/> County Road <input type="checkbox"/> Seasonal or private road | | |

2.2 Are there any easements or restrictive covenants affecting the subject land?

No Yes If Yes, describe the easement or covenant and its effect

3. Purpose of this Application

3.1 Proposed transaction (check appropriate box)

Transfer Creation of a new lot Addition to a lot An easement Other purpose
 A charge A lease A correction of title

3.2 Specify Purpose, ie. retirement lot, farm severance, lot addition . .

3.3 Name of person(s) to whom land or interest in land is to be transferred, leased or charged.

4. Description of Subject Land and Servicing Information

| 4.1 Description | Frontage (m) | Severed | Retained |
|-----------------|--------------|---------|----------|
| | Depth (m) | | |
| | Area (m) | | |

5. Land Use

5.1 Date property acquired Unknown

5.2 Existing Use

5.3 Proposed Use

5.4 Existing and Proposed buildings and structures (complete chart for each existing and proposed building or structure)

| Type of building or structure | Setbacks (m) | | | | Height (m) | Dimensions (m x m) | Area (m ²) | Date of Construction or proposed construction | Time use has continued (for existing buildings and structures) |
|------------------------------------------------------------------------|--------------|------|------|------|------------|--------------------|------------------------|-----------------------------------------------|----------------------------------------------------------------|
| | Front | Rear | Side | Side | | | | | |
| <input type="checkbox"/> Existing <input type="checkbox"/> Proposed | | | | | | | | | |
| <input type="checkbox"/> Existing <input type="checkbox"/> Proposed | | | | | | | | | |
| <input type="checkbox"/> Existing <input type="checkbox"/> Proposed | | | | | | | | | |
| <input type="checkbox"/> Existing <input type="checkbox"/> Proposed | | | | | | | | | |
| <input type="checkbox"/> Existing <input type="checkbox"/> Proposed | | | | | | | | | |
| <input type="checkbox"/> Existing <input type="checkbox"/> Proposed | | | | | | | | | |
| <input type="checkbox"/> Existing <input type="checkbox"/> Proposed | | | | | | | | | |

5.5 Environmental

| | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Water</p> <input type="checkbox"/> Private Well <input type="checkbox"/> Communal Well <input type="checkbox"/> Municipal Well <input type="checkbox"/> Other _____ | <p>Sewage Disposal</p> <input type="checkbox"/> Private Septic <input type="checkbox"/> Communal System <input type="checkbox"/> Other: _____ | <p>Storm Drainage</p> <input type="checkbox"/> Sewer <input type="checkbox"/> Ditches <input type="checkbox"/> Swales <input type="checkbox"/> Others: _____ | <p>Tile Drainage</p> <input type="checkbox"/> no <input type="checkbox"/> yes, please mark on site plan location of tile runs | <p>Biosolids</p> <input type="checkbox"/> no <input type="checkbox"/> yes, please mark on site plan location and timing of applications |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|

6. Zoning and Official Plan Information

| | |
|-----------------------------------------------|--------------------------------------------------------------------------|
| <p>6.1 Current zoning of the subject land</p> | <p>6.2 Current Official Plan designation: Approved: Adopted:</p> |
|-----------------------------------------------|--------------------------------------------------------------------------|

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6.3 Related Applications under the Planning Act, if any including Official Plan, Official Plan amendment, Zoning By-law amendment, Minister's zoning order (amendment), consent or plan of subdivision): | 6.4 Has subject lands ever been subject of an application under the Planning Act? File # Status: File # Status: |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

6.5 Provide an explanation of how the application conforms to the Official Plan

6.6 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

| Use or Feature | On the Subject Land | Within 500 metres of subject land, unless otherwise specified (indicate approximate distance) |
|--------------------------------------------------------------------------|---------------------|-----------------------------------------------------------------------------------------------|
| Agricultural buildings/structures or manure storage facilities | | |
| A Landfill | | |
| A provincially significant wetland (Class 1, 2 or 3 wetland) | | |
| A provincially significant wetland within 120 metres of the subject land | | |
| A locally significant wetland | | |
| Flood Plain | | |
| A rehabilitated mine site | | |
| An non-operating mine site within 1 kilometre of the subject land | | |
| An active mine site | | |
| An industrial or commercial use, and specify the use(s) | | |

Tile Drainage

Does the proposed development produce greater than 4500 litres of effluent per day? yes no

If yes, attach a servicing options report and hydro geological report

6.7 Agriculture

Are lands part of Nutrient Management Plan?
 no yes, please provide plan number _____ and date approved by OMAFRA _____

Are there any livestock facilities within 500 metres of the subject lands? yes no If yes, provide a Farm Data Sheet completed by each livestock facility owner for each of the livestock facilities.

| 6.8 Statement of Requirements: Please complete the following chart | | Zone Requirements: (Office Use) | |
|----------------------------------------------------------------------------|---------|---------------------------------|--|
| | Severed | Retained | |
| Front Yard (distance between front lot line and building or structure) (m) | | | |
| Rear Yard (m) | | | |
| Interior Side Yard (m) | | | |
| Exterior Side Yard (m) | | | |
| Height (m) | | | |
| Lot Coverage (building footprint as % lot area) | | | |
| Dwelling Size (m2) | | | |
| Landscaping (% of lot area) | | | |

| 7 Consistency with Policy Documents | |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7.1 | <p>Does this application</p> <p>Alter the boundary of a settlement area? <input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Create a new settlement area? <input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Remove lands from an employment area? <input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>If yes, provide details of any Official Plan or Official Plan Amendment</p> |
| 7.2 | <p>Are the subject lands in an area where conditional zoning may apply? <input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>If yes, provide details of how this application conforms to Official Plan conditional zoning policies.</p> |
| 7.3 | <p>Is the proposed application consistent with the Provincial Policy Statement and any other Policy Statements issued under subsection 3(1) of the Planning Act:</p> <p><input type="checkbox"/> yes</p> <p><input type="checkbox"/> no</p> <p>_____ Name of individual having knowledge of the policy statements. A report may be required to accompany this application and support the above statement of consistency.</p> <p style="text-align: right;">_____ Signature</p> |
| 7.4 | <p>Are the subject lands within the Greenbelt Plan area</p> <p><input type="checkbox"/> yes</p> <p>x <input type="checkbox"/> no</p> |
| 7.5 | <p>Are the subject lands within the Greater Golden Horseshoe Growth Plan area</p> <p>x <input type="checkbox"/> yes</p> <p><input type="checkbox"/> no</p> |
| 7.6 | <p>Does the proposed application conform to or does not conflict with the Provincial Plans, including the Greenbelt Plan and Growth Plan:</p> <p><input type="checkbox"/> yes</p> <p><input type="checkbox"/> no</p> <p>_____ Name of individual having knowledge of the plans A report may be required to accompany this application and support the above statement of consistency.</p> <p style="text-align: right;">_____ Signature</p> |

| 8. History of the Subject Land | |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8.1 | <p>Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown</p> <p>If Yes and if known, provide the file number and the decision made on the application.</p> |
| 8.2 | <p>If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.</p> |

8.3 Has any land been severed from the parcel originally acquired by the owner of the subject land?

Yes No If yes, provide for each parcel severed, the date of transfer, the name of transferee and the land use.

8.4 Has any land been severed from the original, 40 Hectare (approx.) parcel?

Yes No If yes, provide details.

9. Other Information

9.1 Any other information that may be useful to the Council or other agencies in reviewing this application, ie. health department, conservation authorities, etc.

Please provide any correspondence relating to the application from the following agencies:

- Niagara Escarpment Commission
- Nottawasaga Valley Conservation Authority
- County of Dufferin Building Department (including septic information)
- Road Entrance information (County of Dufferin and/or Township of Mulmur Public Works)

10. Sketch ≡(Please Use Metric Units)

10.1 The application shall be accompanied by a sketch showing the following:

- the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
- the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land
- the distance between the subject land and the nearest Township lot line or landmark, such as a railway crossing or bridge
- the location of all land previously severed from the original approximate 40 Hectare parcel
- the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
- the existing uses(s) on adjacent lands
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or right of way
- the location and nature of any easement affect the subject land

11 Affidavit, Sworn Declaration an Authorizations

Please include the authorization, declaration and acknowledgement form.

AUTHORIZATION, DECLARATIONS AND ACKNOWLEDGEMENTS

IN THE MATTER OF A PLANNING APPLICATION FOR:

- Official Plan Amendment
- Zoning By-law Amendment
- Consent to Sever
- Minor Variance
- Plan of Subdivision/Condominium
- Other _____

OWNERS AUTHORIZATION

I, _____, am the owner of the lands subject to this application hereby agree to the following:

1. Township staff or their representatives are authorized to enter my property for the purposes of evaluating this application.
2. I acknowledge and agree to pay all costs associated with the processing and evaluation of this application, including any peer reviews and consulting fees. These costs may be deducted from the deposit or invoiced directly, at the discretion of the Township. Should this application be appealed to the OMB, I am aware that I will be responsible and agree to pay all fees related to the OMB process.
3. For the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application, and further I authorize my agent for this application to provide any of my personal information that will be included in this application or collected during the processing of this application.
4. I authorized _____ to make this application on my behalf.

_____ Date _____ Signature of Owner

SWORN DECLARATION OF APPLICANT

I, _____ of the _____
in the _____ make oath and say (or solemnly declare) that the
information contained in this application is true and that the information contained in the documents that accompany
this application is true.

Sworn (or declared) before me

at the _____

in the _____

this _____ day of _____ 20__

Applicant

Commissioner of Oaths

Applicant